



NOTICE OF PUBLIC MEETING
CITY COMMISSION WORK SESSION

City Hall, 542 Main Street

APRIL 19, 2022

9:00 AM

AGENDA

PLEDGE OF ALLEGIANCE

CALL TO ORDER

1. PRESENTATIONS

- 1.a. [Public Service Recognition Week: May 1-7, 2022](#)
[Appearance: Theresa Smalling, Director of Human Resources and Risk Management](#)
Staff recommends presenting Dr. Smalling with a proclamation to commemorate Public Service Recognition Week.
EXHIBIT: [Public Service Recognition Week Proclamation_2022.pdf](#)

CITIZEN INPUT

2. CONSENT AGENDA

- 2.a. [Approve the Minutes for the:](#)
 - A. [March 22, 2022 Work Session](#)
 - B. [March 24, 2022 Regular Commission Meeting](#)Staff recommends to approve the minutes for the meetings identified above.
EXHIBIT: [A. 03-22-22 WS Minutes.pdf](#)
EXHIBIT: [B. 03-24-22 RM minutes.pdf](#)
- 2.b. [Board and Committee Appointments](#)
 - A. [Committee on Environmental Quality & Sustainability](#)
 - Appoint Kathryn Owen to a partial alternate term ending 12/01/2023
 - B. [Board of Adjustment and Appeal](#)
 - Move Michael Costello to a partial regular term ending 12/01/2022
 - Appoint Linda Boosinger to a partial alternate term ending 12/02/2023

C. Board of Finance

- Appoint Heather Miniello to a partial regular term ending 10/01/2023

D. Code Enforcement Board

-Appoint Jason Gillette to a partial regular term ending 9/01/2022

-Appoint Victoria Butler to a partial alternate term ending 09/01/2023

-Appoint Sally Caron to a partial alternate term ending 09/01/2024

E. Public Relations Action Advisory Committee

- Appoint Heather Miniello to a partial regular term ending 02/01/2024

F. U.S. Military Veterans Advisory Committee

-Move Steven Hutchings from an alternate to a partial regular term ending 11/01/2022

-Move Trudy Beeler from an alternate to a partial regular term ending 11/01/2023

-Appoint James Spangler to a partial alternate term ending 11/01/2023

EXHIBIT: [A. CEQS Application Packet 4.7.22.pdf](#)

EXHIBIT: [B. BAA Application Packet 3.11.22.pdf](#)

EXHIBIT: [C. BoF Application Packet 4.7.22.pdf](#)

EXHIBIT: [D. CEB Application Packet updated 4.1.22.pdf](#)

EXHIBIT: [E. PRAAC Application Packet 4.7.22.pdf](#)

EXHIBIT: [F. USMV Application Packet 4.7.22.pdf](#)

2.c. [Ratification of an Emergency Purchase Order issued to TLC Diversified, Inc., of Palmetto FL, for Sarazen Drive Reclaimed Water Line Repairs](#)

Recommend "After-the-Fact" Ratification of an Emergency Purchase Order (PO) issued to TLC Diversified, Inc., of Palmetto FL, in the amount of \$55,054.35 for repairs to an existing 12" Reclaimed Water Line on Sarazen Drive, near the intersection of Fairway Drive due to a pipe break.

EXHIBIT: [A. Emergency Repair Memo - Reclaimed Water Line Break, Sarazen Dr. and Fairway Dr. \(4-12-2022\)](#)

EXHIBIT: [B. Purchasing Agent Memo \(3-31-2022\)](#)

EXHIBIT: [C. Payment Application, TLC Diversified, Inc. \(3-31-2022\)](#)

EXHIBIT: [D. Sarazen Dr. Reclaimed Water Line Break - Photo \(3-2022\)](#)

EXHIBIT: [E. Location Map](#)

2.d. [RFP #22-1203 Organization Structure Review and Salary Study](#)

Staff recommends Commission approval to authorize Bolton to conduct an organizational review and salary study for the City. Total cost: \$113,530.

EXHIBIT: [Exhibit A RFP 22-1203 Organizational Structure Review and Salary Study.pdf](#)

EXHIBIT: [Exhibit B RFP 22-1203 Organizational Structural Review and Salary Study.pdf](#)

EXHIBIT: [Exhibit C Bolton Proposal.pdf](#)

EXHIBIT: [Exhibit D Budget Amendment.pdf](#)

EXHIBIT: [Exhibit E Bolton Presentation-Executive Summary.pdf](#)

3. ACTION ITEMS

3.a. [Supplement: Starred item Resolution 22-09, A Resolution of the City Commission of the City of Dunedin supporting application to the Community Project Program for the](#)

FY2023 Economic Development Initiative (EDI) from the Department of Housing and Urban Development for the Community Project Program through the office of the Honorable Congressman Gus Bilirakis.

Staff recommends approval of Resolution 22-09

EXHIBIT: A. RES22-09 Community Project Matching Funding Program Program.pdf

3.b.

Staff recommends Commission approval of the Contract For Sale and Purchase between the Southwest Florida Water Management District (SWFWMD) and the City of Dunedin, at the appraised value of \$495,000. In addition, staff recommends Commission approval of the necessary funds for closing, which are not expected to exceed \$5,000, and for staff to proceed with Closing once the SWFWMD Governing Board approves the Contract For Sale and Purchase.

EXHIBIT: A. SWFWMD Contract For Sale and Purchase - Jerry Lake

EXHIBIT: B. License Agreement between Pinellas County and SWFWMD (9-20-1988)

EXHIBIT: C. Certified Boundary Survey - Final (11-22-2021)

EXHIBIT: D. Budget Transfer/ Budget Amendment Request Form - Parkland Impact Fee Fund (4-12-2022)

EXHIBIT: E. Appraisal - Jerry Lake (9-10-20), Rev'd via SWFWMD email (9-24-21)

3.c. Public Relations Advisory Action Committee Continuance

Staff recommends to continue the Public Relations Advisory Action Committee for another three years.

EXHIBIT: A. PRAAC Enabling Resolution.pdf

EXHIBIT: B. PRAAC Roster.pdf

EXHIBIT: C. 2021 PRAAC Annual Report.pdf

3.d. Bid #22-1197, Citywide Lift Station Control Panel Replacement and SCADA System Upgrades Project

Award the Construction Contract for Bid #22-1197, Citywide Lift Station Control Panel Replacement and SCADA System Upgrades Project to General Control Systems, of Lakeland, FL, in the amount of \$4,365,445.

EXHIBIT: A. Bid #22-1197 Purchasing Agent Memo (4-4-2022)

EXHIBIT: B. Bid #22-1197 Tabulation (2-15-2022)

EXHIBIT: C. McKim & Creed, Bidding and Construction Services Consultant, Letter of Recommendation (04-01-2022)

EXHIBIT: D. Engineering Design Technologies Corp., Design Services Consultant, Letter of Recommendation (3-22-2022)

EXHIBIT: E. Lift Stations Location Map.pdf

3.e. Renewal of RFP 17-1081 Recyclables Collection, Processing & Marketing Services

Staff recommends Commission approval of an amendment to the previously awarded contract (RFP 17-1081) to Waste Pro of Florida, Inc., of Clearwater, FL, for one (1) four (4) year renewal period to include the terms noted herein, for collection services, processing, and marketing of recyclable materials, and to provide for

'on-call' hauling services at an estimated award amount of \$884,440.

EXHIBIT: [A. First Amendment - Recycling Contract - Executed as to form \(02206275\)](#)

EXHIBIT: [B. Exhibit 11-1, First Amendment to City of Dunedin Contract with Waste Pro](#)

EXHIBIT: [C. Waste Pro Renewal-Recycling Collection and Processing Service Letter \(3.11.2022\)](#)

EXHIBIT: [D. Annual Recycling Costs - FY2018 to Present](#)

EXHIBIT: [E. FY2023 Estimated Recycling Expenses compared to Estimated Rate Study Expenses](#)

EXHIBIT: [F. City Recycling Cart Replacement Estimates](#)

EXHIBIT: [G. Purchasing Agent Memo \(4.11.2022\)](#)

3.f. [The proposed agenda for the May 3, 2022 Work Session](#)

Staff recommends to approve the proposed agenda for the May 3, 2022 Work Session.

EXHIBIT: [A. May 3, 2022 Proposed Agenda.pdf](#)

4. WORKSHOP ITEMS

5. INFORMATIONAL ITEMS

5.a. [Commission Discussion](#)

The Commission share topics of concerns or future issues they wish to address.

5.b. [City Clerk's Update](#)City Clerk's Update

5.c. [City Manager's Update](#)

City Manager will present a written update.

EXHIBIT: [A. City Manager Update, April 2022.pdf](#)

5.d. [City Attorney's Update](#)

City Attorney's Update

5.e. [Commission Comments](#)

The Commission shares events attended, announcements, liaison updates, etc.

ADJOURN MEETING

6. DUNEDIN PUBLIC PARTICIPATION & DECORUM RULES

Note: Please put cell phones and pagers on silent or vibrate during the meeting. This meeting is televised; therefore, you may appear on TV at any time.

Public Appearance: CITIZEN INPUT is for comments from members of the audience regarding items not listed on the agenda for this meeting (please give name and address and limit all comments to a maximum of three minutes).

AS FOR ITEMS ON THE AGENDA individual speakers are limited to a maximum of three minutes. A Representative of a group consisting of 5 individuals who are present during the meeting may speak on behalf of the group for up to 10 minutes at the Chair's discretion. To do so, the individuals must have waived their time to the representative by providing their name and address on the back of the comment card.

Appeals: Per Florida Statute 286.0105 - If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Disability Provisions: It is the policy of the City of Dunedin not to discriminate against disabled persons in employment or the provisions of services. If you have a disability that requires accommodation, please notify the ADA Coordinator 48 hours prior to the scheduled meeting at (727) 298-3043.

COPIES OF THIS AND ALL COMMISSION AGENDAS ARE AVAILABLE TO THE PUBLIC AT THE OFFICE OF THE CITY CLERK, 1415 PINEHURST ROAD, SUITE D, ON THE MONDAY PRIOR TO THE MEETING DATE. COPIES ARE ALSO AVAILABLE AT CITYHALL, 542 MAIN STREET AND THE CITY'S WEBSITE AT WWW.DUNEDINGOV.COM.